



TRAFALGAR HIGH SCHOOL TRAIN SAFETY REQUIREMENTS

“The safety of all travellers on trains must be ensured at all times.”

Trafalgar High School has large numbers of students accessing the school by train travel. The school has responsibility for these students whilst travelling to and from the school. The following conditions apply to all T.H.S. students using the trains. If these conditions are breached, a student may forfeit the right to access the school.

1. All students must:
 - a. Obey instruction from railway staff and train captains.
 - b. Enter and leave a train in an orderly manner.
 - c. Not move around the train whilst in transit.
 - d. Behave appropriately at all times.
2. No part of any passenger, or object in their possession, is to protrude out of windows or doors. Train doors are never to be opened until the train has stopped.
3. Students must remain behind the yellow line on the platform until the train is stationary.
4. Students must converse quietly and act politely and sensibly at all times. It is expected that students offer seats to adults, and provide assistance to the elderly as appropriate.
5. Students must use the train system for direct travel. The trip is not to be broken, i.e. students from Morwell and Traralgon are NOT to get off at Moe and then catch a later train.
6. Fare evasion will be dealt with by both the school and V/Line officials.
7. When requested, students MUST give their name to V/Line staff.
8. Running or pushing in the vicinity of the train is never permitted.

PLEASE COMPLETE THE AGREEMENT ON THE REVERSE SIDE OF THIS LETTER AND RETURN TO THE OFFICE.

Thanking you,

J. Haustorfer
PRINCIPAL



TRAFALGAR HIGH SCHOOL TRAIN SAFETY AGREEMENT - 2013

All train travellers must agree to these conditions in order to attend the school.

Student Name and Form _____

Student Signature _____

Parent/Guardian Name _____

Parent/Guardian Signature _____

Morning Railway Station _____

Depending on the circumstances, the steps below will be the process for any behavioural incidences related to train travel.

1 st Referral	Verbal warning to student
2 nd Referral	Written warning to parent
3 rd Referral	1 week suspension of student from travel on train
4 th Referral	Suspension from train for remainder of year