



Trafalgar High School Bring-Your-Own-Device (BYOD) Policy

General

Access to the Trafalgar High School wireless network, whether with school-provided or personal devices, is filtered in compliance with Trafalgar High School Acceptable Use Policy for Internet and Digital Technologies. In using the Trafalgar High School network you willingly grant IT staff permission to conduct any necessary investigations regarding inappropriate Internet use at any time.

We have provided a suggested minimum specification for personal devices to ensure students are able to use the device for specified classwork. Students must also ensure they have the recommended software installed on their personal device as per the “Suggested Minimum Specification of BYOD Device” document. BYOD will be available for all students in years 7 through 12 inclusive.

Guidelines for use

- Students are not permitted to access the Internet from school via any method other than by connecting their device to the school wireless network.
- Use of personal laptop or tablet devices during the school day is at the discretion of teachers and staff. Students must use these devices as directed by their teacher.
- The primary purpose of the use of personal devices at school is educational.
- The use of a personal device is not to be a distraction in any way to teachers or students.
- The use of personal devices is covered by the Trafalgar High School Acceptable Use Policy, found on the school website.
- Students must bring their device to school fully charged and are not permitted to charge their device at school (due to PETE regulations).
- Students agree not to attempt to circumvent the school’s network security and/or filtering policies. This includes setting up proxies and downloading programs to bypass security.
- Students shall not distribute pictures or video of students or staff without their express permission.

School Liability Statement

Students bring their own personal devices to use at Trafalgar High School at their own risk. It is their duty to be responsible in the upkeep and protection (anti-virus software / security settings) of their devices.

Trafalgar High School will NOT be responsible for:

- Personal devices that are broken/damaged while at school or during school-related activities
- Personal devices that are lost or stolen at school or during school-related activities
- Maintenance or upkeep of any personal device (keeping it charged, installing updates or upgrades, fixing any software or hardware issues).



Suggested Minimum Specification of BYOD Device

Software Requirements

Operating System: Windows (Win 7 or higher), Mac (OS X 10.4 or higher), iPad. No support for Android tablets at this stage.

Anti-Virus: Up to date antivirus software

Applications: MS Office (or compatible software, to include Word Processor, Spreadsheet and Presentation software)

Hardware Requirements

Processor: Minimum - Dual Core / Recommended: Quad Core or higher for new purchases

Memory (RAM): Minimum - 2GB / Recommended - 4GB or higher for new purchases

Hard Drive: Minimum - 60GB / Recommended: 120 GB SSD or higher for newer purchases

Screen Resolution: 1024 x 768 or higher

Wireless Connectivity: 802.11 G or N

Network: Gigabit ethernet

Audio / Video: Headphone / Microphone ports / Integrated webcam recommended.

Keyboard: Full QWERTY keyboard suited for touch typing.

Battery: For new purchases the more battery life the better. Consider a 6-cell (or more) battery. Extra charged battery desirable but optional.

Warranty: For new devices, purchase a complete care warranty that includes cover for accidental damage.

BYOD Agreement

Student Name

Parent/Guardian Agreement:

I have read the Trafalgar High School Acceptable Use Agreement for Internet and Digital Technologies, and the THS Bring Your Own Device (BYOD) Policy. I agree to the terms and conditions in both.

Signed: Date:

(Print).....

Student Agreement:

I have read the Trafalgar High School Acceptable Use Agreement for Internet and Digital Technologies, and the THS BYOD Policy. I agree to abide by the conditions therein throughout my time at Trafalgar High School

I acknowledge that the School will not be liable for any devices damaged, broken or stolen at school or on school-related activities.

I will bring the device to school fully charged every day and will only use the device for school related educational purposes while at school. I will only access the Internet through the school wireless network.

I agree to ensure updates are automatically applied to operating system and antivirus software.

I understand that should I breach any of the school regulations pertaining to the use of laptops or the internet whilst at school will mean I forfeit the opportunity of using my own personal device at school.

Signed: Date:

(Print)..... Form: